ORCID, NCBI, and PMCID, oh my!
Requirements and opportunities for managing your publications with efficiency and ease

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Research Impact Informationist

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Research Informationist
Talk Overview

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   2. Submission Methods
   3. NIHMS

II. My Bibliography (NCBI)
   1. Linking to eRA Commons
   2. Managing NIH Compliance
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Part I

NIH Public Access Policy
Policy Details

In accordance with Division G, Title II, Section 218 of PL 110-161 (Consolidated Appropriations Act, 2008), the NIH voluntary Public Access Policy (NOT-OD-05-022) is now mandatory. The law states:

“The Director of the National Institutes of Health shall require that all investigators funded by the NIH submit or have submitted for them to the National Library of Medicine’s PubMed Central an electronic version of their final, peer-reviewed manuscripts upon acceptance for publication, to be made publicly available no later than 12 months after the official date of publication: Provided, that the NIH shall implement the public access policy in a manner consistent with copyright law.”
Policy Details

Number: NOT-OD-13-042 For non-competing continuation grant awards with a start date of July 1, 2013 or beyond:

1. NIH will delay processing of an award if publications arising from it are not in compliance with the NIH public access policy.

2. Investigators will need to use My NCBI to enter papers onto progress reports. Papers can be associated electronically using the RPPR, or included in the PHS 2590 using the My NCBI generated PDF report.
What Falls Under the Policy

• Peer-reviewed Journal articles only! No Book Chapters!
• Accepted for publication on or after April 7th, 2008
• A direct result of NIH funding
Useful Definitions

PubMed
- Database of biomedical literature
- Not full-text
- ID # = PMID

PubMed Central (PMC)
- Digital archive
- Full-text
- ID # = PMCID
More Definitions

Final Peer-Reviewed Manuscript
- Author’s final manuscript
- Includes all modifications from peer review
- Authors OR Publishers/Journals can submit

Final Published Article
- Authoritative copy from Journal
- Includes peer-review, copy editing, stylistic, and formatting changes
- Publishers/Journals ONLY submit
Submission Methods
## Submission Methods

### Link to Method A journals

[https://publicaccess.nih.gov/submit_process_journals.htm](https://publicaccess.nih.gov/submit_process_journals.htm)

<table>
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<tr>
<th></th>
<th><strong>A</strong> Publisher deposits the published version in PMC</th>
<th><strong>B</strong> Author arranges to have Publisher deposit published version in PMC</th>
<th><strong>C</strong> Author (or delegate) submits final peer-reviewed manuscript to NIHMS</th>
<th><strong>D</strong> Publisher submits final peer-reviewed manuscript to NIHMS</th>
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<td></td>
<td><strong>Publisher deposits the published version in PMC</strong></td>
<td><strong>Author confirms the article is in PMC</strong></td>
<td><strong>NIHMS sends author email asking them to approve submitted materials</strong></td>
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<td><strong>Author reviews and approves the PMC-formatted manuscript</strong></td>
<td><strong>Author reviews and approves the PMC-formatted manuscript</strong></td>
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Article is added to PubMed Central (PMC)
Method C Details

• Author (or delegate) submits to NIHMS
• What should be submitted
  – Final peer-reviewed manuscript (all reviewer comments have been addressed)
  – Can be .doc, .docx, rtf, .pdf
  – Include tables, images, and supplemental material not embedded in manuscript
• Only articles that fall under the Policy and copyright allows!
NIH Manuscript Submission (NIHMS)

https://www.nihms.nih.gov
The NIH Manuscript Submission system supports the deposit of manuscripts into PubMed Central (PMC), as required by the public access policies of NIH and other participating funders.
4 Steps for NIHMS Submission

1. **Set up the manuscript** - provide bibliographic information and NIH grant information (this is when a NIHMS ID# is assigned)

2. **Submit the manuscript files** - upload all manuscript files including figures, tables and supplementary info

3. **Approve the PMC-formatted (PDF) Manuscript for Public Display**

4. **Approve the Web version** - review and approve a web version of the manuscript that will appear in PubMed Central
NIHMS Process

1. Deposit Files
2. Initial Approval
3. NIHMS Conversion
4. Final Approval
5. PMCID Assigned

Available in PMC
Step 1: Deposit Files
A manuscript may be submitted by the author, the PI, the publisher, or another third party. Third-party submitters must designate an author or PI to serve as the Reviewer for an NIHMS submission. In these cases, the Reviewer will receive notification of the deposit via e-mail.

Step 2: Initial Approval
The Reviewer reviews the submission, confirms or adds associated funding, and either rejects or approves the material for processing in NIHMS.

Step 3: NIHMS Conversion
NIHMS staff reviews the approved files for completeness, and complete submissions are converted to archival XML. The PMC-ready documents (Web and PDF versions) are checked to ensure they accurately reflect the submitted files. Processing time for this step is usually 2-3 weeks but may vary depending on the volume of submissions at a given time. An e-mail notification is sent to the Reviewer when the record is available for final review.

Step 4: Final Approval
The Reviewer reviews the PMC-ready documents (Web and PDF versions) and either requests corrections or approves them for inclusion in PMC. Final Approval is required to complete manuscript processing in NIHMS.

Step 5: PMCID Assigned
A PMCID is assigned when Final Approval is complete and the manuscript is matched to a PubMed record with complete citation information. For details, see When will a PMCID be assigned to my manuscript?
NIHMS Tutorials

The Submission Overview describes the submission process and what you will need to submit your manuscript.

Links with a question mark next to them are help links. You will find these throughout the system to help guide you through the process. Click on the text open the dialog box for an explanation.
NIHMS Tutorials

Manuscript Submission System

Frequently Asked Questions (FAQs)

For questions and answers about the NIH Public Access Policy, please refer to the Public Access Frequently Asked Questions web page.

For All Users

What is NIHMS?

The National Institutes of Health (NIH) developed the NIH Manuscript Submission (NIHMS) system to facilitate the submission of peer-reviewed manuscripts for inclusion in PubMed Central (PMC) in support of the NIH Public Access Policy. Since its inception in 2005, NIHMS has expanded to support the public access policies of other organizations and government agencies. See the Funders List for more details.

What funding agencies does NIHMS support?

When should a manuscript be submitted to NIHMS?

What steps are involved in the NIHMS process?

How do I sign in to NIHMS?

What is the relationship/difference between a Submitter, Reviewer, Reviewer (Pending), Verified Author, PI, and Watcher in NIHMS?

What do statuses mean in NIHMS?
NIHMS Login Options

Sign In

- NIH Researchers
- ACL Researchers
- AHRQ Researchers
- ASPR Researchers
- CDC Researchers
- EPA Researchers
- FDA Researchers
- HHMI Researchers
- NASA Researchers
- NIST Researchers
- VA Researchers
- DHS Points of Contact
- Publishers and Others
1. Review the PDF Receipt.
2. Make sure that all figures, tables, and supplemental materials, and if so, check this box.
3. If you need to add/remove grants, click here.
4. If you would like another author to take over as the reviewer for this submission use this feature (and see next slide).
5. If your journal requires you to set an embargo, or you would like to set one, you may do so here.
6. If the generated PDF contains all necessary files and displays properly click Approve.
Approvals

• **Designated** Reviewing Author approves 2 times
  – What was submitted to NIHMS
    • The PMC-Ready PDF
    • If author submits themselves this will be part of the original submission process
  – The Web version
    • Check for formatting or critical text errors and submit any corrections!
Requirements over time

<table>
<thead>
<tr>
<th>Date Published</th>
<th>Less than 3 months after publication</th>
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<tr>
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<td>PubMed Central number (PMCID) if you have it</td>
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<td>'PMC Journal - In Process' (Submission Method A or B)</td>
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<tr>
<td></td>
<td>A valid NIH Manuscript Submission System number (NIHMSID) (Submission Method C or D)</td>
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<th>Over 3 months after publication</th>
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<td>At the end of the full citation, list the</td>
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<td>PubMed Central number (PMCID)</td>
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Part II

My Bibliography
Linking Your My NCBI Account and eRA Commons Account

• Brings grant information from eRA commons to My NCBI
• Allows NIH Public Access Compliance status to be tracked
• Brings publications from My Bibliography to eRA Commons
Linking Your My NCBI Account and eRA Commons Account
Linking Your My NCBI Account and eRA Commons Account
Linking Your My NCBI Account and eRA Commons Account

If you are signed in to an account from one of these organizations, you can link it to your My NCBI account. You can sign in to My NCBI without entering your username and password as long as you are signed in to any of these organizations' web sites. You can also share your bibliography and other data with the linked account.

Your Linked Accounts
You do not have any Linked Account.
Return to your Account Settings page

All Available Partner Accounts
To link your My NCBI account to one of these partner organizations, click on its link. If necessary, you will go to that organization's login page to log in. You will then see that account listed above under Your Linked Accounts.

Search for account name:

Login Account Options

<table>
<thead>
<tr>
<th>Account</th>
<th>Category</th>
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</thead>
<tbody>
<tr>
<td>Medical University of South Carolina</td>
<td>Research Organizations</td>
</tr>
<tr>
<td>MICA</td>
<td>Research Organizations</td>
</tr>
<tr>
<td>NIH &amp; eRA Commons</td>
<td>NIH</td>
</tr>
<tr>
<td>National Institute of Standards and Technology</td>
<td>Research Organizations</td>
</tr>
<tr>
<td>National Science Foundation (NSF)</td>
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<td>Research Organizations</td>
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<tr>
<td>Oregon Health &amp; Science University</td>
<td>Research Organizations</td>
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</tbody>
</table>
Linking Your My NCBI Account and eRA Commons Account

If you are signed in to an account from one of these organizations, you can link it to your My NCBI account. You can sign in to My NCBI without entering your username and password as long as you are signed in to any of these organizations' websites. You can also share your bibliography and other data with the linked account.

Your Linked Accounts

- eRA Login (jkupsco@emory.edu)

Return to your Account Settings page

All Available Partner Accounts

To link your My NCBI account to one of these partner organizations, click on its link. If necessary, you will go to that organization's login page to log in. You will then see that account listed above under Your Linked Accounts.
Linking Your My NCBI Account and eRA Commons Account

Accounts are linked if you see the eRA commons logo.
Managing NIH Public Access Compliance using My NCBI
Select Public Access Compliance
Managing NIH Public Access Compliance

My Bibliography

Jeremy Kupasco’s Bibliography

My NCBI | linked account

Share your bibliography with this URL: https://www.ncbi.nlm.nih.gov/myncbi/jeremy.kupasco.1/bibliography/public/

Make bibliography private

Manage citations | Add citations | Filter citations

Search citations | Search

8 citations, Sort by: public access compliance


Public Access Compliance: Not defined [Edit Status]

Add Award | Edit citation

Manually-entered


Public Access Compliance: Complete, PMCID: PMC4268096

2 Awards


Public Access Compliance: Complete, PMCID: PMC363087
<table>
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<tr>
<th>Title</th>
<th>Authors</th>
<th>Journal</th>
<th>DOI</th>
<th>PMID</th>
<th>PMC</th>
<th>Awards</th>
</tr>
</thead>
</table>
Public Access Status Incorrect

- An exempt paper is showing as non-compliant (i.e. non-peer reviewed Review article)
Changing Status of Article

Should now see N/A logo

### Creating Compliance Report

- **Citation 1:**
  - Authors: Colin T, Cheek F, Kupsco J, Hartel L, Getselman A.
  - Public Access Compliance: Not defined
  - PMC: PMC468096
  - PubMed PMID: 24931167; PubMed Central PMCID: PMC468096.

- **Citation 2:**
  - Public Access Compliance: Complete, PMCID: PMC468096
  - PMC: PMC468096

- **Citation 3:**
  - Authors: Lanzotti DJ, Kupsco JM, Yang XC, Dominiki Z, Marzluff WF, Duronio RJ.
  - Public Access Compliance: Complete, PMCID: PMC363087
  - PMC: PMC363087

**Note:** The above citations are examples and may not be up-to-date or accurate. For the most current information, please refer to the My Bibliography tool on the NIH website.
Creating Compliance Report
Creating Compliance Report

Export - PDF report

PI's First Name:

PI's Middle Name:

PI's Last Name:

Starting Page Number:

[Note: Please leave the page number empty if you want to fill them out manually.]

Download PDF
How to Add Publications to My Bibliography

- Add citations
  - From PubMed
  - From a file
  - Manually

Manually Add Citation
Manually Add Citation

Choose the type of citation to create:

- Journal article that does not appear in PubMed
- Books and chapters
- Meeting abstracts
- Presentations
- Datasets
- Dataset or database
- Software
- Interim products
- Other (non-standard citation)

Add Another Author

Journal:

Publication Date:

- Forthcoming

Volume:

Issue:

Page:

URL:

Unique ID:

Type:

PMID:

Add Citation  Cancel
Manually Add Citation

Add citation manually

Choose the type of citation to create:

Dataset or database

* Required field

Title of work

Contributor

First Name  MI  Last Name

Add Another Contributor

Database name

Name of encompassing database, if applicable

Publication Date

DD  YYYY

Revision/Update Date

DD  YYYY

Format

Publisher

Place of Publication

URL

Unique ID  Type  PMID
Add Citation from PubMed

My Bibliography

From PubMed

This tool will help you to quickly find and add PubMed items to your My Bibliography collection. Enter your search terms in the query box, above and click on the "Search" button to execute the search.
Did you mean Kupsc? We found 101 results for Kupsc.


- The effect of chlorpyrifos on salinity acclimation of juvenile rainbow trout (Oncorhynchus mykiss). Amiri BM, et al. Aquat Toxicol. 2018

Associating Funding

- Manage citations
- Add citations
- Filter citations

8 citations, Sort by public access compliance


+ Add Award
Edit citation
Manually-entered
Associating Funding

Assign Awards

Use the checkboxes to assign awards to the selected citations:

NIH Awards  Search/Add other awards

My awards:
Your account has no awards from "era".

Other awards:

- R01 CA095542 - Probing Complexity of UV Induced Apoptosis in Drosophila
- R01 GM076660 - Phosphorylation dependent recognition of a histone mRNA hairpin by SLBP
- R01 GM106174 - Rapid Induction of apoptosis against viral infection
- R01 NS051630 - Molecular Basis of rCGG-Mediated Neurodegeneration

Close
Adding a Delegate

Too busy to keep up with it yourself? Add a delegate!
Adding a Delegate

Delegates

You can add delegates to help you manage your bibliography and/or SciENcv profiles.

Add a Delegate
Adding a Delegate

Enter your delegate's email address:

[Input field]

OK  Cancel

What'll happen:

- Your delegate will receive an e-mail notifying them of access.
- Your delegate will click a link in the e-mail to activate access.
- If your delegate does not have a My NCBI account, they will be invited to register.

Delegate for [Account Owner Username]

Delegation Confirmation for My Bibliography and SciEcnv

[Owner Username] have added you as a delegate for their bibliography and SciEcnv profile in My NCBI. You will be able to view the bibliography, add citations, remove them, and perform other actions on it as if you were the [Owner Username]. Similarly, you will be able to view their SciEcnv profile and add information, remove items, and perform other actions on it as if you were the [Owner Username].

[Buttons]
Confirm Connection  Decline Connection
Part III

ORCID
NIH Requirements and More

Kimberly Powell, MIS
Woodruff Health Sciences Center Library
Overview of ORCID

ORCID is an independent non-profit organization launched in 2012

- Provides a registry of unique, persistent researcher identifiers

- ORCID iD is a 16-digit number that can be used to link a specific researcher to their education and affiliation history, bibliography of works, meeting attendance, speaker presentations, funding awards, peer-review efforts, and more
November 2019: ORCID required for appointment process for those supported by institutional awards

- T03, T15, T32, T34, T35, T37, T42, T90/R90, TL1, TL4, TU2, K12/KL2, R25, R38, RL5, RL9

January 2020: ORCID required for application of individual awards

- F05, F30, F31, F32, F33, F37, F38, F99/K00, FI2, K01, K02, K05, K07, K08, K18, K22, K23, K24, K25, K26, K38, K43, K76, K99/R00

Requirement for ORCID iDs for Individuals Supported by Research Training, Fellowship, Research Education, and Career Development Awards Beginning in FY 2020 (NOT-OD-19-019)
Registering for ORCID iD

https://orcid.org/

1. REGISTER
   Get your unique ORCID identifier. It’s free and only takes a minute, so register now!

2. USE YOUR ORCID ID
   Use your ID when prompted, in systems and platforms from grant applications to manuscript submission and beyond, to ensure you get credit for your contributions.

3. SHARE YOUR ORCID ID
   The more information connected to your ORCID record, the more you’ll benefit from sharing your ID - so give the organizations you trust permission to update your record as well as adding your affiliations, emails, other names you’re known by, and more.
Linking with eRA and Authorize NIH

US National Institutes of Health has asked for the following access to your ORCID Record

Get your ORCID iD

- Allow this organization or application to get your 16-character ORCID iD and read information on your ORCID record you have marked as public.

Authorize

Deny
Provide your ORCID iD
Getting More out of ORCID

Your Name

ORCID ID
https://sandbox.orcid.org/0000-0003-3174-3686
View public version

Display your ID on other sites
Public record print view
Get a QR Code for your ID

Also known as
Other Name(s)

Country
Keywords
Websites
Other IDs
Emails

Biography

Employment (0)
You haven’t added information to this section yet; add an employment now

Education and qualifications (0)
You haven’t added information to this section yet; add an education or a qualification now

Invited positions and distinctions (0)
You haven’t added information to this section yet; add a distinction or an invited position now

Membership and service (0)
You haven’t added information to this section yet; add a membership or a service now

Funding (0)
You haven’t added any funding, add some now

Works (0 of 0)
You haven’t added any works, add some now

Peer review (0)

Add employment
Add qualification
Add education
Add invited position
Add distinction
Add service
Add membership
Add funding
Add works
Add peer review
Sort
Getting More out of ORCID

Import scholarly works from Scopus, PubMed, CrossRef, Web of Science, and Publons (formally ResearcherID)
Getting More out of ORCID
Getting More out of ORCID

Get Credit for Peer-Review!

Publons and Web of Science Metrics
Getting More out of ORCID

Public View