

Pediatric Research Alliance 2017 Pilots: How to Apply

Application Deadline: April 3, 2017, 6:00 PM

All applications must be submitted via Wizehive, our online grant management system. Please note that even if you have used Wizehive in the past, you must re-register (create a new log in/password) every time you apply for a new pilot grant in a new year. You may use the same email and password every time you register.

Before you apply, please make sure "@wizehive.com" is added to your approved domains list in your email settings, or messages will be quarantined by Emory's email system. You may receive emails from the following addresses:

- applications@wizehive.com
- mailer@wizehive.com
- support@wizehive.com

Each center and program offering pilot grants has a separate URL for accepting applications. Please make sure you select the correct center's application link.

- [HeRO](#)
- [CF-AIR](#)
- [CF-AIR/CF@LANTA](#)
- [JFF](#)
- [Fusion](#)

You will need the following information and documents before you apply. All uploaded files must be PDFs, except for the line item budget, which must be in Excel.

- **Biosketches** for all key personnel, including principal investigator(s), co-investigators, and collaborators. You must use the current NIH biosketch format. An MS Word template and instructions are available [here](#). Please note that NIH updated the biosketch format in 2015; for more information, view [this announcement](#). Section D of the biosketch must include past and currently funded intramural/seed/pilot funding.
- **Other Support** page for the principal investigator(s) in NIH format. NIH offers a [blank Other Support](#) page and a [sample Other Support](#) page.
- If your project involves **human subjects research**:
 - [Human Subjects Research section in NIH format](#).
 - [Target enrollment table](#) in NIH format.
 - IRB project number and expiration date, if approved; OR date IRB application was submitted; OR date you expect to submit your IRB application.
- If your project involves **vertebrate animals**:
 - Vertebrate animals section.
 - IACUC project number and expiration date, if approved; OR date IACUC application was submitted; OR date you expect to submit your IACUC application.
- A signed **letter of support and approval** is required from the department chair or division chief of the PI *and any other consortia institutions listed on the budget*. An authorized departmental business representative also may sign the letter. An [optional template](#) is available.
- **Letters of Support** from collaborators (optional).

- **Research Plan** (PDF) - Scientific Plan. A 5-page*, single-spaced, Arial 11 font, 1" margin scientific plan document with page numbers that includes the following:
 - a. Specific Aims
 - b. Background and Significance: Be sure to include the significance of the problem under study to child health.
 - c. Experimental Design and Methods

** References should be listed but are not included in these page limits. Appendices are not allowed.*
- A **1-page summary** (PDF) addressing the following **two additional review criteria**:
 - a. **Extramural Funding Track Record and Future Plans Related to Current Proposal:** Provide specific plans for extramural funding applications related to this project plus an outline of all previous pilot grants received and the outcome related to grant applications submitted and funded. Note: These pilot grants are specifically intended to facilitate the acquisition of extramural support for new and expanded research efforts, and as such each funded applicant must submit an extramural grant application within one year of the end date of the pilot award period. These plans should be clearly specified in each pilot application, including the granting agency and the proposed date of the grant application. The proposed grant application could be any NIH award (e.g. K08, K23, or R01) or could be to other national, regional, or state organizations (e.g. American Lung Association, Muscular Dystrophy, March of Dimes, American Heart Association) with peer review of grant applications.
 - b. **Leveraging of Resources:** Explain how the seed grant will stimulate additional opportunities and will utilize institutional resources, including cores, that will promote sustainable interactions and ongoing collaborations. If you have been the principal investigator on an intramural/seed/pilot project funded by Children's Healthcare of Atlanta and more than one year has lapsed since the end date of that award, a list of extramural funding applications and awards that resulted from that project.
- **Line Item Budget** - You may use the provided templates or a similar version as long as it includes the same level of detail. For more details and restrictions, please see the [Frequently Asked Questions](#).
- **Narrative Justification** of budget items.
- **Statement of Work** for each subcontract institution in your budget.

After you submit your application, you will receive an email confirming receipt of your application. If you do not receive the email, or if you have any questions about the application system, please contact [Jennifer Villaseñor](#).