February 26, 2016

Dear [your preferred form of address]-

As Director of the Emory + Children’s Center for Clinical and Translational Research (CCTR) Molecular Clinical Trials Laboratory (MCTL) and Biorepository, it gives me great pleasure to write this letter of support for [project title]. This project… [brief project description]. CCTR is an important component of the excellent research environment at Children’s Healthcare of Atlanta and Emory University Department of Pediatrics and we are glad that our infrastructure will foster the success of your endeavors.

As you know, Emory University has a strong history of investment in centralized resources for clinical and translational research. The CCTR is the virtual home for pediatric clinical and translational research and is part of a multi-institutional research partnership among Emory, Children’s Healthcare of Atlanta, Georgia Tech and Morehouse School of Medicine. The center supports innovative clinical research studies and the translation of basic science discoveries into improved child health.

The CCTR is home to the Molecular Clinical Trials Laboratory and Biorepository. A biorepository is provided to Emory University investigators who require processing of biological samples, such as blood and urine, and subsequent storage in a controlled environment. The biorepository is located in the CCTR Molecular Clinical Trials Laboratory at the Emory University Health Sciences Research facility. Sample accessioning and tracking uses the Nautilus Laboratory Information Management System (LIMS), and samples are processed and stored in accordance with relevant informed consent. We also provide expertise in the design and conduct of molecular and biological assays that support clinical and translational research.

Our rich service and support offerings are a demonstration of the overall commitment of Emory + Children’s to build a thriving clinical and translational research enterprise. CCTR is a crucial component of the infrastructure and environment in which studies such as yours can succeed. We are excited about the opportunity to support your research efforts through processing and storage of biological samples collected under your protocol. Congratulations on your exciting proposal and I wish you the best of success with your application. All of us here at the CCTR look forward to working with you in the coming years.

Sincerely,

**Bradley S. Hanberry, PhD**

Director, Molecular Clinical Trials Laboratory

Director, Center for Clinical and Translational Research Biorepository

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